**Psychometrix CPD Masterclass/Workshop Proposal Form**

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| Please complete all sections and email this word doc (not pdf/image) to: [info@psychometrix.ie](mailto:info@psychometrix.ie) |
| Should your proposal be approved, the information provided will only be used to promote the workshop and not for any other purpose. **Please also attach a recent hi-res photo.** |

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| **Your name, titles, letters etc.** |
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| **Your email, links to your website/linked-in profile (if desired).** Please indicate which, if any, you would like included in the promotional materials. |
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| **A brief biography** (approx. 100-150 words) describing your experience as a speaker/trainer and qualifications relevant to your topic for advertising/promotion of your workshop. |
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| **Presentation title and brief explanatory line** |
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| **Describe the overall professional/personal need the workshop seeks to address, an**  **outline of the content, and 4-6 benefits for those attending.** |
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| **Who is the audience for the webinar/workshop?** (e.g. HR Specialists, Managers,  Coaches, Counsellors, Psychologists. Other) |
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| **Presentation formats.** *ONLINE: Masterclass* 1 or 2 hours*. Workshop:* 3, 6 or + hrs. *IN-PERSON Workshop:* ½, Full or + days, (add location). |
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| **Times and dates for Masterclass and Workshop (UTC/GMT)-** suggest 4-6 weeks apart. |
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| **What, if any, previous knowledge and/or experience is required to attend?** |
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| **If you have previously presented this work, or it has been co-authored, please provide details, indicating that there are no restrictions on you presenting it for us.** |
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| **Signed:** |